



DEPARTMENT OF VETERANS AFFAIRS
Southern Arizona VA Health Care System (SAVAHCS)
Tucson, AZ 85723

August 2, 2012

In Reply Refer To: 678/9-90C

To: ALL PROSPECTIVE BIDDERS

Subject: Site Visit/Pre-Bid Conference, Invitation For Bid # VA258-12-B-0608,
Replumb Bldgs 5 & 6 at SAVAHCS, Tucson, Arizona

1. A Site Visit/Pre-Bid Conference was conducted on August 2, 2012, at 9:00 AM (Local Time). Those in attendance are identified on the attached Attendance Record.

2. The following was covered during the Pre-Bid Conference portion:

- a. Mr. Matt St Thomas, Contract Specialist/Contracting Officer, opened the meeting by introducing himself and discussed the following:
 - Agenda: (1) Discuss some general topics as it relates to SAVAHCS. (2) Highlight some of the Solicitation requirements. (3) Mr. Doug Trinder, SAVAHCS General Engineer, will provide a general overview of the project scope.
 - Mr. Davis introduced the following support staff:
 - Mr. Doug Trinder, SAVAHCS General Engineer
- b. Mr. Matt St Thomas covered the following general topics as it relates to SAVAHCS:
 - Respectfully request no video or audio taping of this Site Visit/Pre-Bid Conference. Still photography can be taken, just be careful that no patient and/or staff members are in your view.
 - Badge Requirements: Since the performance period is in excess of sixty (60) calendar days, you will be required to have temporary badges. After contract award, the assigned SAVAHCS Construction Representative (which is unknown at this time) will coordinate badge requirements with the General Contractor.
 - Absolutely no alcohol or drug use while at SAVAHCS.
 - Parking will be only in the designated areas. Parking at SAVAHCS is at a premium right now with all of the on-going construction activities.
 - If you receive a traffic citation while on SAVAHCS, it's the real thing. Possible points against your driving record.

- Please watch your language while working on SAVAHCS. A third party maybe offended by what you say.
- The Prime Contractor will be working on a daily basis with the assigned Construction Representative. The Construction Representative will be your daily focal point.
- Coordination of any utility shutdowns will be made with the Construction Representative. Major interruptions of any system must be requested at least 15 calendar days prior. Isolated/local interruptions 72 hours prior.
- Normal work hours will be Monday thru Friday, from 7:00 AM to 3:30 PM. Any hours out-side of those will have to be approved by Construction Representative.

c. Mr. St Thomas, continued with the Pre-Bid Conference portion by highlighting some of the Solicitation requirements as follows:

- Due date for bids is currently August 23, 2012, 2:00 PM (Local Time), unless changed by an Amendment to the Solicitation. Sealed bids are to be mailed or hand delivered to SAVAHCS Contracting Office, building 45. A formal Bid Opening will be held at SAVAHCS, Bldg 45, Conference Room. Bids are to include; SF 1442 (Solicitation, Offer and Award), Bid Schedule, Attachment A (Instructions for Calculation of Self-Performed Work), Safety or Environmental Violations letter, Experience Modification Rate letter from your insurance provider (see page 7 of the Solicitation, Special Note 1), and a Bid Bond.
- This is an Invitation For Bid, not a Request For Proposal. Do not qualify your bid (by taking exception to Solicitation requirements or imposing your own), otherwise you will be determined Non-Responsive. Ensure your bid is delivered to the address specified in the Solicitation on time.
- Currently there are no Amendments issued. When Amendments are issued, ensure you acknowledge them by either completing block 19 of the SF 1442 or completing blocks 15a, b, & c of the SF 30 (Amendment of Solicitation/Modification of Contract).
- Project is Subject to Availability of Funds.
- Performance Period is 120 Calendar Days for Bid Item #1.
- Bid Acceptance Period is 90 Calendar Days.
- There is only one (1) Bid Item for this project.
- Project Magnitude is between \$500,000 and \$1,000,000.
- NAICS code is 238220, with a Small Business size standard of \$14,000,000 (this is based on the last three (3) year average).
- The NAICS code of 238220 is specialty trade construction. Therefore, the performance of work by the acceptable SDVOSB bidder must perform at least 25 percent of the cost of the contract performance incurred for personnel will be spent on the concern's employees or the employees of other SDVOSB concerns (see page 30 of the Solicitation, para 4.9 (c)(4)).
- Project is set-aside for SDVOSB. Must be registered in CCR, VetBiz, and ORCA.

-- ADDED NOTE: Emphasis must be placed on the importance of getting registered in VetBiz.gov, then **receiving verification** from the Center for Veterans Enterprise (CVE), and you are listed in the Vendor Information Pages (VIP) database. If you are not verified by CVE and in the VIP database at time of bid submission, you may be determined Non-Responsive. To help with the CVE verification process you are encouraged to submit proof of your certification with your bid.

- Questions are to be in writing. Anything stated during this Site Visit/Pre-Bid Conference is for informational purposes only and is not intended to supplement or change the Solicitation. This is most important at the Site Visit portion, where it is difficult to document any questions and responses. Bidders are encouraged to submit their question in form of an RFI (email to Mathew.stthomas@va.gov). Bidders are to bid as stated in the Solicitation, unless an Amendment is issued to make changes.
- d. Mr. St Thomas completed his portion by opening the meeting to any questions on the Solicitation portion (less the Specifications and Drawings). No questions were asked.
- e. There being no questions concerning the Solicitation portion, Mr. Trinder provided a general overview of the project scope. No questions were asked.

Question: Specification Section 01 00 00 General Requirements Section, Para 1.8 calls for infection control measures, are these needed?

Response: No, that section will be deleted (see Amendment 0001).

3. There being no further questions, the Pre-Bid Conference portion was adjourned and all interested parties proceeded to the Site Visit at 9:30 AM:

- f. The site visit party visited the basements of buildings 5 and 6 along with the associated mechanical rooms and crawl spaces. The following questions were asked:
1. Question #1 – Is there any asbestos in any of the areas?
Answer: No there is no asbestos that we are aware of. If a contractor thinks they have encountered any during the performance they should notify the Construction Representative immediately.
 2. Question #2 – Will the supplies, shelving, etc that are in some of the rooms be moved?
Answer: No, the contractor should take precautions to protect the items as necessary by covering with plastic, etc.
 3. Question #3 – Will they be required to do any work with the fire sprinklers?
Answer : No, that is not part of this project

- g. There were no other documented questions during the Site Visit portion.
4. There being no further discussion, the Site Visit/Pre-Bid Conference was adjourned at 10:00 AM.
5. Should you have any questions concerning this matter, please drop me a line at (520) 629-4620.

Sincerely,

A handwritten signature in cursive script, reading "Mathew St Thomas".

Mathew St Thomas
Contract Specialist/Contracting Officer
Southern Arizona VA Health Care System
3601 South 6th Avenue, Tucson, Arizona, 85723
Phone: (520) 629-4620
Fax: (520) 629-4723
E-Mail: Mathew.stthomas@va.gov

1 Attachment
Attendance Record, 1 pages

